



## Niagara Regional Police Service Media Identification Card Application

The Niagara Regional Police Service recognizes its obligation to provide accurate and timely information to the public regarding law enforcement activities and the operation of the Service. With respect to this goal, the Service promotes an open and professional working relationship between its members and the media.

Information is often relayed between the police and accredited media at major incident scenes. Further, at major incident scenes, whenever practicable, accredited media may be permitted greater access in order to further their understanding or documentation of the event. In order for this to take place, members from the media must possess a valid Media Identification Card.

In order to obtain a Media Identification Card, this form must be completed by the applicant's supervisor and signed by both the applicant and the supervisor. Further, signatures represent an understanding and agreement with the terms listed on this form.

### Terms:

- **Media Identification cards remain the property of the Niagara Regional Police Service and shall be returned or surrendered immediately upon request of the Niagara Regional Police Service.**
- **Media Identification cards shall be returned to the Public Affairs Unit immediately if there is a change in the employment of the cardholder.**
- **The organization, which the cardholder represents, shall ensure the Media Identification card is returned upon the termination or resignation of the person identified by the card.**
- **Media Identification Cards will naturally expire 2 years from the date of issue.**
- **Information collected in this process will not be used by the police for any purpose other than the administration of this process.**

### To be completed by Supervisor:

Organization Represented	
Name of Supervisor/Position	
Phone number/extension and e-mail for Card Holder	
Name of Card Holder	
Card Holder Position	

Signature of Supervisor and date:

\_\_\_\_\_

Signature of Card Holder and date:

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Once completed, this form is to be sent by fax or email to the Public Affairs Officer at 905-688-2676 or [media@nrps.on.ca](mailto:media@nrps.on.ca) After receipt of confirmation via e-mail, the potential Card Holder may attend the licencing office of the Niagara Regional Police Service located at 110 James Street, St. Catharines at the Church Street Entrance, during business hours Monday to Friday to obtain the Media Identification Card.

Signature of Public Affairs Officer and date:

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